

NAME:

ID#:

Springfield College

School of Human Services
5348 University Ave. Ste. 110
San Diego, CA 92105

Enrollment Agreement

Term _____ Program _____

ANY QUESTIONS OR PROBLEMS CONCERNING THIS SCHOOL WHICH HAVE NOT BEEN SATISFACTORILY ANSWERED OR RESOLVED BY THE SCHOOL SHOULD BE DIRECTED TO THE DEPARTMENT OF CONSUMER AFFAIRS, 1625 N. MARKET BLVD SUITE N-112, SACRAMENTO, CA 95834-1924, TEL: (800) 952-5210.

This agreement is a legally binding instrument when signed by the student and accepted by the school. Your signature on this agreement acknowledges that you have been given reasonable time to read and understand it and that you have been given: (a) a written statement of the refund policy including examples of how it applies and; (b) a catalog including a description of the course or educational service including all material facts concerning the school and the program or course of instruction which are likely to affect your decision to enroll. Immediately upon signing this agreement, you will be given a copy of it to retain.

This agreement is for BSHS/MSHS courses totaling _____ credits hours @ \$380.00 [BSHS] or \$515.00 [MSHS] per credit hour.

<i>Course Number</i>	<i>Course Name</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A total of four months are required to complete the courses.

Start Date: _____ Scheduled Completion Date: _____

BUYER'S RIGHT TO CANCEL. The student has a right to cancel this enrollment agreement and obtain a refund. If you wish to withdraw totally from the program, you may cancel this enrollment agreement by completing the six-part complete withdrawal form. You may alter the enrollment agreement to add or drop a course(s) by completing the Change-of-Schedule Form, in consultation with your Academic Advisor. Monthly billings will reflect any change in enrollment status and consequent tuition balance. You may drop all courses for a particular semester and complete a Change-of-Schedule Form and a Leave-of-Absence Form if you plan to return to the school. All withdrawals, add/drops and leave-of-absence requests should be sent to Dr. Reinaldo Galindo, Campus Director, Springfield College School of Human Services, 5348 University Ave. Suite 110, San Diego, CA 92105.

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REFUND INFORMATION. The student has a right to a full refund of all charges less the amount of the Application Fee (see following Tuition and Fees Schedule) if he/she cancels this agreement prior to or on the first day of instruction. In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for the portion of the tuition and other refundable charges if the student has completed 60% or less of the instruction. For example, if the student completes only 30 hours of a 90 hour course and paid \$2,000.00 tuition, the student would receive a refund of \$1,400.00.

\$2,000.00X2/3 (60 clock hours of instruction paid for but not = \$1,400.00 refund amount received divided by 90 clock hour of instruction for which student has paid)

If the school cancels or discontinues a course or educational program, the school will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

NOTICE

ANY HOLDER OF THIS ENROLLMENT AGREEMENT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSE WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.

FEES AND CHARGES. The student must complete the attached Partial Payment Plan Agreement/Registration Receipt Form (Page 4 of this document) as part of this enrollment agreement. The student shall receive a copy of this agreement for each term registered. The student is responsible for the following fees and charges:

TUITION AND FEES SCHEDULE

a. Tuition charges (May 2010 semester through January 2011 semester)

Bachelor of Science in Human Services (Full time status) 12 credit hours @ \$380.00 per credit hour	\$4,560.00
Master of Science in Human Services (Full time status) 9 credit hours @ \$515.00 per credit hour	\$4,635.00

b. Application fee (BSHS) non-refundable	\$10.00
Application fee (MSHS) non-refundable	40.00
Commencement fee	50.00
Commencement re-application fee	15.00
Late drop/add fee	25.00-50.00
Late payment fee	50.00
Late registration fee	50.00
Malpractice insurance fee*	19.00-77.00
Payment Plan fee	15.00
Portfolio fee**	250.00
Returned check charge	30.00
Transcript fee	6.00

* Courses which involve field work or practica may require an insurance fee to pay for student professional liability coverage. Depending on the course taken the cost will be \$19.00 or \$77.00.

** Assessment fee charged to students enrolled in the *Human Services and Personal Development* course.

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The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending schools approved by, or registered to offer short-term career training with the Bureau for Private Postsecondary and Vocational Education (Bureau).

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. The school's breach or anticipatory breach of the agreement for the course of instruction.
5. There was a decline in the quality of the course of instruction within 30 days before the school closed or if the decline began earlier than 30 days prior to closure, a time period of decline determined by the Bureau.
6. The school committed fraud during the recruitment or enrollment or program participation of the student.

You may also be eligible for STRF if you were a student that was unable to collect a court judgment rendered against the school for violation of the Private Postsecondary and Vocational Education Reform Act of 1989.

You must pay the state-imposed fee for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF fee if either of the following applies:

1. You are not a California resident,
2. Your total charges are paid by a third party, such as an employer, government program, or other payer, and you have no separate agreement to repay the third party.

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THE TOTAL AMOUNT FOR ALL FEES, CHARGES AND SERVICES THE STUDENT IS OBLIGATED TO PAY FOR THE EDUCATIONAL SERVICES IS \$_____.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Signature of student Date

This agreement is not operative until the student makes an initial visit to the institution and receives a thorough tour, or attends the first class or session of instruction.

Date of Tour or Visit Signature of Student Date

I certify that Springfield College has met the disclosure requirements of Education Code §94312 of the Private Postsecondary and Vocational Reform Act of 1989.

I further certify that the institution has met all requirements for the administration of any state financial aid program under Chapter 2 (commencing with Section 69500) of Part 42 or any federal student assistance program under Title IV of the federal Higher Education Act of 1965 (P.L. 89-329), extensions of that act, amendments to that act, and rules and regulations adopted under the act.

Signature, Title of School Official Date

This agreement is accepted by

Signature, Title of School Official Date