

Club/Organization BI-Weekly Report

The purpose of this form is to clearly identify all programs and meetings by all clubs/organizations on campus. In addition, this form will be used to closely monitor all activity by the Vice President of Clubs and Organizations.

Please Note: Failure to complete and submit all information will result in the suspension of account activity until the next report period (15 days from missed Date), **AND** the completion of proper forms.

ALL FORMS ARE DUE ON THE 15TH AND 30TH OF EVERY MONTH.

Club Name: _____

Month: _____ 15th or 30th

Programs/Meetings had in the past 15 days (the 1st-15th): _____

Upcoming programs/meetings in the next 15 days (16th-30th): _____

Comments (Including Concerns): _____

Please Print

Name

Name

Position

Position