

**Springfield College**  
**Undergraduate Program Advising Checksheet**

Catalog Year: For students admitted to SC 2008-2009

Major: **EMERGENCY MEDICAL SERVICES MANAGEMENT**

Name: \_\_\_\_\_

(120 Total Credits)

ID #: \_\_\_\_\_

**Part I of this checksheet outlines General Education course requirements customized for your major.**

**Part II lists specific course requirements for your major.**

**Part III is space to record elective courses you choose. If applicable, this section includes courses taken for a minor or teacher preparation program.**

**GUIDELINES FOR USING THIS CHECKSHEET**

1. Keep this checksheet as a record of your progress toward graduation; update it at the conclusion of each semester. After completing a course, mark the grade you received, the semester (for example, F08 or SP09), and the credits earned.
2. Bring the updated checksheet with you to each advising session. It is your responsibility to keep track of your progress and to be familiar with the requirements of your program.
3. Your advisor may wish to keep a second copy of your updated checksheet for his or her records.
4. If you change your major, you will need a new checksheet for that major. If you intend to complete a minor, those requirements can be listed in the elective section of this checksheet. If you are in a teacher preparation program, you may need a special checksheet which includes your education requirements.
5. You can also use this checksheet to record approved transfer, AP, or CLEP exam credit. Note that the residency policy requires you to complete a minimum of 60 credits of coursework (including 15 of your last 30 credits.) at SC.
6. If you have questions about your requirements or your progress toward graduation, contact your advisor or department chair. General questions about college policies, procedures, or graduation requirements may also be directed to the Office of the Registrar, 413/748-3530 or the Office of Academic Advising, 413/748-3379.

*Information in this document is subject to change.*

**Students must ensure that a minimum of 120 credits are completed in order to graduate.**

**My major advisor is:**

**(If applicable) My second or education advisor is:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Office location: \_\_\_\_\_

Office location: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

**ADVISING NOTES AND QUESTIONS**

Date:

Note, question, or concern:

# Springfield College Undergraduate Program Advising Checksheet

## Part I - General Education Requirements

*All students must complete a minimum of 40 credit hours of General Education coursework to graduate.*

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Course	Title	Credits	Grade	Sem/Yr	Course	Title	Credits	Grade	Sem/Yr
<b>I. Competencies</b> <i>(overlap* does not apply)</i>					<b>II. Domains of Knowledge and Understanding (continued)</b>				
<b>1. College Writing</b> (6 credits)					<b>3. Social Sciences</b> (6 credits - one course from each category)				
ENGL 113	College Writing I	3			A. Historical/Cultural Studies				
ENGL 114	College Writing II	3					3		
<b>2. Writing Across the Curriculum</b> <i>(embedded**)</i> (two courses)					B. Behavioral and Social Sciences				
EMSM 420	Senior Project	NA			SOCI 101	Contemporary Society	3		
EMSM 486	Internship	NA			<b>4. International/Multicultural Studies</b> (3-6 credits depending upon option selected)				
<b>3. Computer Applications</b> (3 credits)							3		
		3					3		
<b>4. Information Literacy</b> <i>(embedded**)</i>					<b>5. Social Justice</b> (3 credits)				
		NA					3		
<b>II. Domains of Knowledge and Understanding</b> <i>(overlap* can apply)</i>					<b>6. Physical Education</b> (6 credits - three credits from each category)				
<b>1. Arts and Humanities</b> (9 credits - one course from each category)					A. Health & Wellness				
A. Literary Studies					HLTH 100	Wellness, A Way of Life	3		
		3			B. Physical Activity				
B. Visual/Performing Arts							.5		
		3					.5		
C. Spiritual & Ethical Dimensions							.5		
		3					.5		
							.5		
<b>2. Analytical and Natural Sciences</b> (6-7 credits - one course from each category)					<b>GENERAL EDUCATION MODIFICATIONS (if necessary):</b>				
A. Quantitative Reasoning					Requirement	Modification	Date		
		3							
B. Natural Sciences									
BIOL 130	Anat. & Phys. Concepts I	3							
BIOL 132	Anat. & Phys. Concepts Lab I	1							

<b>Total General Education Credits:</b>	
(excluding NA)	

**Definition of Terms:**

- \* Overlap:** An overlap course satisfies both a *Domains of Knowledge and Understanding* category **and** a major requirement. A maximum of 3 courses can overlap. Credit for an overlap course is only counted as part of General Education.
- \*\* Embedded:** Embedded competencies are met through courses taken as part of the major, or another General Education category. Credit for an embedded course is not counted as part of the General Education program.
- Shaded Lines with NA credits:** A shaded line indicates a course that also fills another requirement. Credits only count once, in the primary area. "NA" (not applicable) is marked for credit in the secondary area.
- Italics:** Italics indicate a General Education course that fulfills two General Education categories (a double-dip). Credit is only counted once, for one category.

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**Part II - Major Requirements**

**Major: EMERGENCY MEDICAL SERVICES MANAGEMENT**

**Name:** \_\_\_\_\_

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**ID#** \_\_\_\_\_

**CORE REQUIREMENTS (42 - 42.5 cr.)**

**RELATED REQUIREMENTS (13 - 16 cr., plus those taken as GenEds)**

*In addition, select:*

Course	Title	Credits	Grade	Sem/Yr
EMSM 114	CPR--Basic Life Support	<b>0.5</b>		
EMSM 115	EMT--Basic (4 cr.)	<b>4</b>		
<i>or</i>	<i>or</i>			
EMSM 150	EMT--Intermediate (4 cr.)			
EMSM 135	Career Planning EMS	<b>3</b>		
EMSM 200	EMT--Paramedic I	<b>4</b>		
EMSM 201	Pre-Hospital Trauma Life Supp.	<b>1</b>		
EMSM 250	EMT--Paramedic II	<b>4</b>		
EMSM 251	Advanced Cardiac Life Support	<b>1</b>		
EMSM 300	EMT--Paramedic III	<b>4</b>		
EMSM 301	Pediatric Advanced Life Support	<b>1</b>		
EMSM 302	Pediatric Educ/Pre-Hosp Prof	<b>1</b>		
EMSM 325	EMS System Status Mgt.	<b>2</b>		
EMSM 335	Design of Emerg. Veh. & Fac.	<b>2</b>		
EMSM 350	EMT--Paramed. Clinical Affil.	<b>4</b>		
EMSM 375	Managing Search	<b>3</b>		
EMSM 420	EMSM Senior Project	<b>3</b>		
EMSM 486	Management Internship	<b>3</b>		

Course	Title	Credits	Grade	Sem/Yr
BIOL 130	Anatomy & Physiology Concepts I	<b>NA</b>		
BIOL 132	Anat. & Phys. Concepts Lab I	<b>NA</b>		
BIOL 131	Anatomy & Physiology Concepts II	<b>3</b>		
BIOL 133	Anat. & Phys. Concepts Lab II	<b>1</b>		
HPER 479	Personnel Management	<b>3</b>		
MGTE 150	Introduction to Business	<b>3</b>		
MGTE 210	Principles of Accounting I	<b>3</b>		
SOCI 101	Contemporary Society	<b>NA</b>		
RHDS 230*	Psychology of Disability	<b>3/NA</b>		
<i>or</i>	<i>or</i>			
SOCI 430	Medical Sociology			

*\*If RHDS 230 is selected, can double-dip for major and Social Justice, but credits are only counted once.*

<b>Total Major Credits: (excluding NA)</b>	
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**Part III - Elective Courses and Programs (inclusive of courses comprising a Minor or Specialization)**

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**FREE ELECTIVES**

*Depending on the GenEds selected, the Emergency Medical Services Management major generally requires a minimum of 16 - 19 credits of electives to complete the 120 credits required for graduation.*

Course	Title	Credits	Grade	Sem/Yr

MODIFICATIONS TO MAJOR REQUIREMENTS		
<i>An approved Request for Waiver or Substitution Form must be on file in the Office of the Registrar for each waiver or substitution.</i>		
Requirement	Modification	Date Filed

Minor (optional): \_\_\_\_\_

Course	Title	Credits	Grade	Sem/Yr

<b>Total Elective Credits: (excluding NA)</b>	
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