



## SECTION 2: ACADEMIC PROFILE

Undergraduate College or University: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Graduate College or University: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Please list other collegiate institutions attended and dates of attendance:

College: \_\_\_\_\_ Date: \_\_\_\_\_

College: \_\_\_\_\_ Date: \_\_\_\_\_

Please have all college-level institutions send official transcripts directly to the following address:

Springfield College School of Human Services, Executive Master's Program, 263 Alden Street, Springfield, MA 01109.

## SECTION 3: EXECUTIVE PROFILE

Name/location of your YMCA: \_\_\_\_\_

Title/position in your organization: \_\_\_\_\_ Number of years in your current position: \_\_\_\_\_

Total number of years in management/executive leadership positions (to be documented in your résumé): \_\_\_\_\_

Size of your organization's total annual budget as well as the portion for which you have responsibility: \_\_\_\_\_

Name/title of person to whom you report: \_\_\_\_\_

Number of employees (FTE's) you supervise directly and through assistants: \_\_\_\_\_

Your current YMCA of the USA leadership certification:

Multi-Team/Branch Leader Certification

Organizational Leader Certification

*\*Applicants must be at the Multi-Team/Branch Leader level or higher AND have their Multi-Team/Branch or Organizational Leader Certification to qualify for the Executive Master's Program.*

In no more than three (3) typed, double-spaced pages, please reply to the following:

- A. Reason for your interest in enrolling in the Executive Master's Program
- B. Your expectations of benefits to your organization from the program
- C. Awareness of and ability to commit to the schedule of the program
- D. How you plan to use your master's degree

**Note:** Both the content and the quality of the writing will be evaluated.

Please attach the following documents:

- A. Copy of your current résumé detailing your most recent five (5) years of employment and/or community service
- B. Copy of your organizational chart, highlighting your position
- C. Copy of your job description
- D. Letter of sponsorship from the Chairperson of your Board of Directors or CEO, to include level of commitment (supportive as well as financial) to your pursuit of the master's degree at Springfield College.
- E. Letter of reference from a person who can speak to your following qualities: interpersonal skills, ability to analyze and think critically, imagination and creativity, clarity and precision in oral and written expression, and effectiveness in your chosen profession.

**Note:** Reference from family members will not be accepted.

**All documents should be compiled and submitted along with your application.**

## SECTION 4: APPLICANT'S AGREEMENT

As a prospective graduate student, I consent to the usage of any photographic likeness of, video footage of, or statement by me in the event Springfield College should wish to use them in any publication or advertisement.

***Falsification of any information on this application and its supporting credentials may make the candidate ineligible for admission or subject to later separation if enrollment is affected.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

THIS APPLICATION IS INCOMPLETE UNLESS SIGNED.